

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
June 11, 2019

Present: Mayor CJ Morales
Council Michelle Holland
Council Wayne Starkey
Council Eli Manning

Town Administrator: Jo Manning

Public & Others: Kent County Sheriff John Price, Peter Bourne (Engineer KCI)

Call meeting to order: Mayor Morales called the meeting to order at 6:30 PM.

Pledge of allegiance was recited

Minutes of previous meeting: A motion to approve the minutes for the May 14, 2019 meeting was entered by Council Starkey; a second by Council Manning, a vote of 3-0 was entered.

Kent County Sheriff's Report – Sheriff John Price provided the monthly report for coverage in Millington. For the month of May there were 51 speed assignments with 29 warnings and 13 citations. there were 2 criminal complaints, 1 cds arrest by Kent County task force, 1 1st degree burglary cleared by arrest and 5 non-criminal calls for service. Mayor Morales asked if the rash of heroin overdoses was getting better, Sheriff Price seems to think the % higher is fentanyl related. Sheriff Price also added that another k-9 unit had been added stating there should be a k-9 unit on every shift.

Code Enforcement Report: Provided in Books

Maryland Environmental Services Report: Provided in Books.

Town Mangers Report: Regarding the PER Grant received comments from State agencies, additional information and documentation requested, working with KCI. Town Manager Manning stated pending meeting with Frank Hodgetts to discuss funding and applications for funding for the **Senior Housing Project**. Attended meeting with SHA and Bramble representatives to discuss issues with contaminated soils, possibility of unrecorded fuel tanks still underground, and issues with location of storm drains in relation to current utilities and sidewalks. Package was submitted to David Wright to forward to Tom Yeager regarding the water leak issue, County continues to work on the replacement of the leaking water line at the County line, the water leak(s) are being monitored by Bramble Construction for future repair, received piece to repair meter on Crane Street, Dollar General is no longer leaking, valve to leaking line turned off but not repaired; leak surfaced at four corners and repaired by Bramble's, meeting to discuss repairs to remaining 3 valves in same location with same issue; received annual CCR, preparing advertisement, publication, and certification to State. Met with Mike Moulds regarding PLC replacement at sewer plant and future expansion of sewer plant to allow for annexations and growth' received information that PLC at sewer plant is in need of replacement due to its age and that a like replacement is unavailable due to its age; also, the PLC was under water during recent storms which have caused issues in the past but hung on; trying to receive information to better understand the issue to assure we purchase the correct part and keep costs to a minimum; requested camering by MRWA of line from four corners to Back Street for location of laterals and potential leaks successful meeting with representatives from State agencies, USDA, Kent and Queen Anne's Counties, Towns of Barclay, Sudlersville, Galena, and

Millington. Met with Freeman Evans, John Carroll, and Council Kevin Hemstock to draft annexation agreement; continually meet as agreement is being developed. Meeting schedule for July to meet with Secretary of Department of Natural Resources to discuss future of property as well as previous issues with water/sewer

Met with Clifford Quinn to discuss future growth along north 301 and potential of growth if utilities can be offered. Met with and trained on new payment program, effective July 1, 2019 will be able to accept on-line payments, credit card payments, and telephone payments at no cost to the Town Met with representatives of Critical Area Commission to discuss Circuit Rider program; will begin working with them to assure proper documentation is completed, adopted, and filed to update our ordinance and mapping due to recent changes with CAC. Completed engagement letter for upcoming audit; began review of financials and documentation required for audit.

Peter Bourne gave the PER presentation and findings. KCI completed the PER with 3 alternatives. 1. Do nothing with will not enable growth. 2. Pump to Sudlersville, removing discharge point and get it out of the flood area. 3. Redo plant in same location or 4. Relocate to new location out of flood plain. KCI recommends pumping to Sudlersville keeping the existing plant in the current location. KCI will submit a response to clearinghouse comments.

Fee Schedule: Reviewed fee schedule, Council Starkey entered a motion to raise the fixed rate by 5% dropping current allowed usage from 12,000 gallons to 9,000 gallons with \$4.00 sewer on overages over 9,000 gallons and \$6.00 on water over 9,000 gallons. A second was made by Council Manning a vote of 4-0 was entered.

Council Starkey entered a motion to approve 10% of outstanding utility bill instead of the current flat rate of \$5.00, a second was made by Council Manning a vote of 4-0 was entered

Allocation Fee Leave alone, Grass Cutting \$100.00 per hour, Trash pickup billed quarterly with special tax bill, peddlers fee 5.00 yearly.

At 8:15 Council Manning entered a motion to adjourn meeting and go into closed session to discuss personnel issues, Council Starkey second the motion a vote of 4-0. At 8:06 closed session was opened with a motion by Council Starkey and second by Council Manning, vote of 4-0 entered. At 8:14 a motion to close closed session was entered by Council Starkey second by Council Manning a vote of 4-0 entered. At 8:15 a motion was entered by Council Starkey to open regular meeting a second by Council Manning.

With no further business to discuss a motion to adjourn was entered by Council Starkey and second by Council Holland a vote of 4-0 was entered.

Mayor Morales asked about the playground equipment, Council Hemstock stated the shape of the

Respectfully submitted,

Maggie Patterson
Town Clerk